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**PROCESS FOR OBTAINING MWR FUNDS PRODUCED FROM THE SALE OF
RECYCLABLES (USPFO-C)**

1. References

- a. DoD Financial Management Regulation, Vol 11A, Chap 5, para 050207.
- b. DFAS-IN Reg 37-1, Chap 14, para 140502
- c. AR 215-1, Chap 4.

2. The process for units requesting Morale, Welfare & Recreation (MWR) funds has been changed as follows:

- a. All available MWR funds from the sale of recyclables will be in the custody of CW4 Ralph Cwieka, G1-DPCS-CS office. The office is located at HQ STARC, Bldg 3650, Fort Dix, NJ 08640-7600, 609-562-0668.
- b. Acting as the Program Manager, CW4 Cwieka will be responsible for the forecasting, budgeting and obligating of funds for MWR expenditures supported by the sale of recyclables.
- c. Units requesting MWR funding should forecast the need for these funds with as much advance notice as possible. Requests for MWR funds will be forwarded to the Program Manager in writing.

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